

HOW TO ACCESS YOUR SCHOOLDEX PORTAL

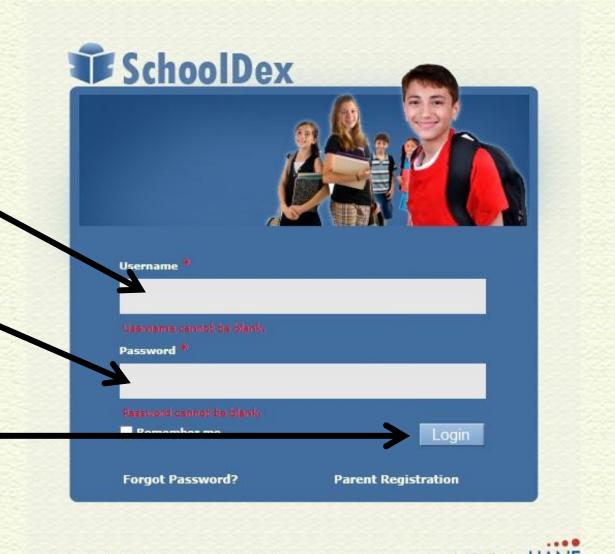
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Go to ph.schooldex.com

 Login in your username and password

Click the — login button.



For first time login, this interface will appear:

 If you wish to change your password, type your old password and enter the new password and confirm and submit.

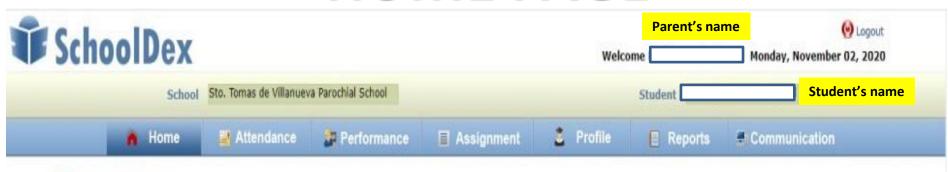


For first time login, this interface will appear:

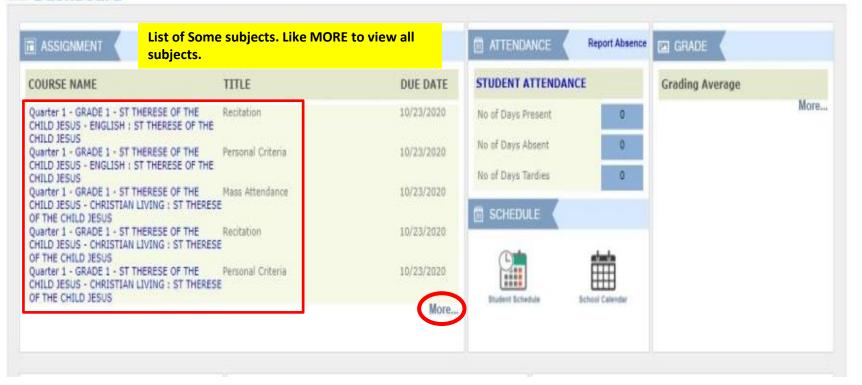
 If you will retain your old password, just click the arrow button.



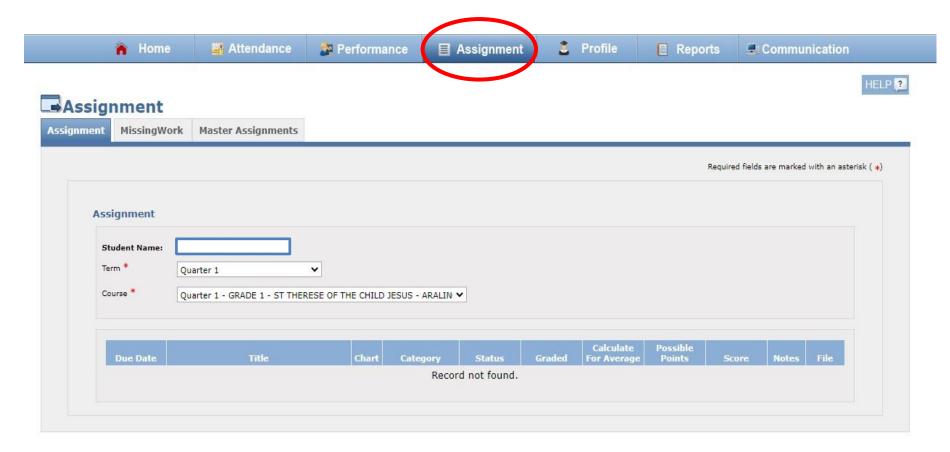
HOME PAGE



B Dashboard

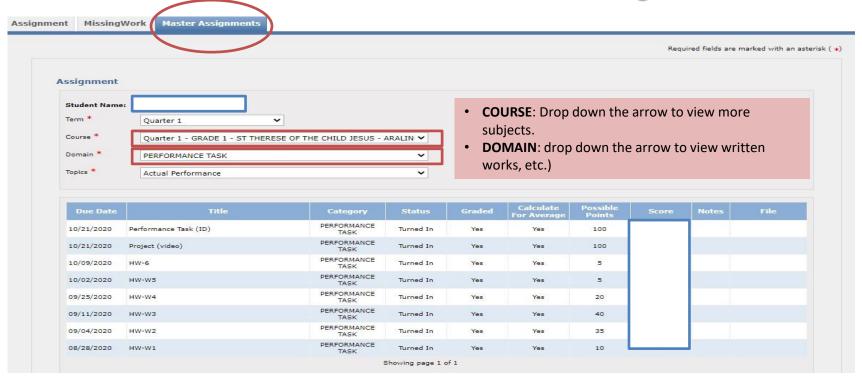


View your raw scores/points:



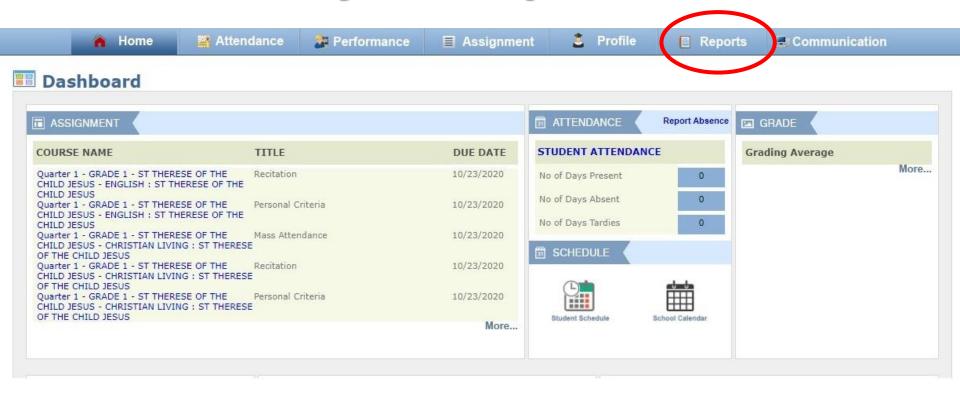
 To access your portal, go to your Dashboard, click Assignment

View your raw scores/points:



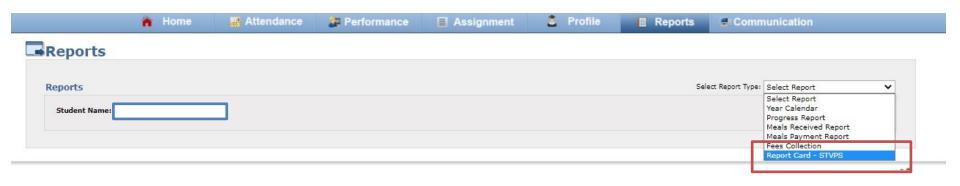
- Select Master Assignment drop down the arrow, then select Course (subjects).
- Select **Domain** (written works, performances task, quarterly assessment)

View your report card:



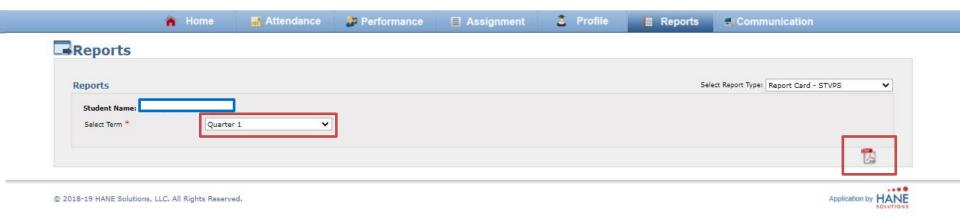
 Access your portal, go to your Dashboard, click Reports

View your report card:



- Access your portal, go to your Dashboard, click Reports
- Select report (right side) drop down the arrow, then click Report Card STVPS

View your report card:



- Select quarter (left side) drop down the arrow, then select the quarter
- Click the PDF icon (lower right side). The card is now ready to GENERATE. You can SAVE and PRINT.